

TRANSFER APPEALS

An appeal process for transfer course equivalency is open to students who have attended an accredited community college or four-year institution and have been admitted to a Rider degree program. *Course appeals will only be considered prior to the completion of the last 30 credits in the bachelor's degree.*

All communication regarding appeal[s] will be communicated to the student through Rider email.

The appeal process is as follows:

1. For each course being appealed the student should submit the following information/documentation:
 - a. Program the student is pursuing
 - b. Course[s] the student wishes to appeal (include course number, title and the name of the transfer institution)
 - c. Supporting documentation [course syllabus, course work] to justify appeal[s]
 - d. Desired outcome of appeal[s] [please check one]:
 - Substitution for a required course in the major, list course[s]: _____
 - Substitution for a required course in the minor, list course[s]: _____
 - Substitution for a core course, list course[s]: _____
 - Transfer as a general or free elective
 - Transfer as a business elective [CBA only], list discipline or course prefix (e.g. MKT, ECO) _____
 - Other: _____
2. All appeals must be submitted electronically through the student's Rider email address to their academic dean's office.